

#### **UAE VAT REGISTRATION UPDATE**



Log into **businessONLINE** to access a comprehensive suite of Instant Banking Service today!



- Log in to BusinessONLINE
- Click 'Services' Tab

ΞI	Home CXO Dashboard Dashboard Administration Account Services Payments	More V	Û	8
	Hi Welcome to businessONLINE	Services Curral Accounts		
	businessONLINE is a group wide, single instance, multi-entity digital banking platform that supp across geographies.	rason Bennots Cheque Rindrag Dur customens ICCS Collect		
	It delivers a full suite of cash management trade finance and liquidity management solutions to institutions.	Information Report		
	To use businessONLINE, simply click on the tabs shown below.			

- In services page select 'Services' and click 'View All'.
- Alternatively, you may search in search bar for the services (IBAN, Trade License etc.)



• Select the company CIF from the dropdown

الإفارات الإسلامين EMIRATES ISLAMIC Home Services Y	Payment Tracker Support ~	Q ☑ ☆ HA Submit a request
Profile Updates UAE VAT Registration Update Update the tax registration number for the	CIF details Specify which CIF with the tax registration number to update. Select CIF	Close
UAE registered companies by uploading the VAT certificate online.		•
Service summary CIF selection		
CIF setection     File upload		

- Post selecting the CIF the system will fetch the current tax registration number
- Click on ' Select a file' and upload the latest UAE VAT registration certificate



		1	-	-	
Profile Updates UAE VAT Registration Update Update the tax registration number for the UAE registred companies by uploading the VAT certificate online.	CIF details Specify which CIF with the tax registration number to update. Select CIF - DEMO ACCOUNT 2 - SMARTS BUSINESS Current tax registration number 123456789	×	Close		
Service summary	Update the UAE VAT registration certificate				
CIF selection - DEMO ACCOUNT 2 - SMARTS BUSINESS	This request could be rejected in case the company names(s) in the uploaded certificate does not match exactly the name associated with the selected CIF.  Upload the certificate with the valid tax registration number				
File upload	+ Select a file + Select a file Make sure the file is in PDF or JPEG format and less than 10MB.				

• Click on 'Overwrite' if you want to change the existing details

Home Services × F	layment Tracker Support Y		Q 🛛	ය <b>හ </b> හ	ubmit a request 🔿
Service summary     CF selection     woodawwo woodaapyow s     criwwoodawapyow s     File upload	Update the UAE VAT registration ce This request could be rejected in case the Up Would you like to overwrite We will update the current registered TRM Cancel	company names(s) in the uploaded ×		vour experience so far	7 ×
	Save as draft	jaghansi.	Sate		Unsatisfied
Services   FAQs	Q	opyright © 2024 Emirates Islamic Bank (P.J.S.C	.) is licensed by the Centr	al Bank of the UAE.	الإمارات الإسادمين EMIRATES ISLAMIC

• Details of the document uploaded will be shown in the below field and if the details are correct you can select 'All are Correct' and submit the request, If some details vary then you can click on 'Some are incorrect' and submit the request. Bank will review the document and update the details accordingly

- Entereorgenete	ent Tracker Support ~	Q ⊠ ☆ S1 Submit a request →
UP selection	① This request could be rejected in case the company names(s) in the uploaded certificate does not match exactly the name associated with the selected CIF.	
File upload vat_registration_certificate-AL AHLI	Upload the certificate with the valid tax registration number	
DRIVING 5TP-20250602054855243.pdf	.pdf • 149 KB Uploaded	×
	Please verify if the below details are correct before submitting the request The new tax registration number details will be updated as per the following:	
	TAX registration number (TRN) 1111111111	1103
	Legal full name (English)	
	Other group members	How is your experience so far? ×
	Issuing date 22 July :	2023 Satisfied Neutral Unsatisfied Submit Feedback
	All are correct Some are inco	rrect



• Click on 'Submit' and then 'Proceed'

UNIX UNICADO Home Services - Payment Tracker Support -	Q ⊠ ☆ 🛐 Submits request →
Uploaded	
New tax registration information 0 Details mismatch 🔿 Ve	rify again
TAX registration number (TRN) 111111111	11103
Legal full name (English)	
You cannot change the details of your request once submitted for processing	E ENDER ESLLC V 2023
Back to edit Proceed	Teview
	How is your experience so far?
Save as draft Submit	Satisfied Neutral Desatisfied
	Sadryn Feardynask

- Below page will pop up along with service reference number (this need to be shared with businessONLINE team for any follow up in case the request is not completed)
- Click on 'Go to dashboard after submitting.'

Request initiated	Pending approval	In process	Completed				
Service summary							
Service reference num	ber		225463954154				
Service request		UAE VAT Registration Update					
Submission date			04/07/2025   14:34				
Selected CIF			DEMO ACCOUNT				
Uploaded tax registrat number certificate	ion	vat_registration	n_certificate-				

- In case of second approval required.
- Log in with authorizer in businessONLINE.
- Click 'Services' and 'Pending approval.
- Select the request and select 'Authorize' to approve the request.



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• If the company name differ from the document attached and your current name then the below error will appear and you have to re upload the correct document

Home Charlenge Charlenge Home	Services Y Payment Trac			Q	ជ	51	Submit a request →
Service Summary	opd	late the OAE VAT registration certificate					
CIF selection - WCAAWAC W CYNWCACWANX XXC		This request could be rejected in case the company r certificate does not match exactly the name associat					
🥝 File upload	Uplos	ad the certificate with the valid tax registration number	r				
vat_registration_certificate DRIVING STP-202506020	54452512.pdf	pdf • 149 KB Uploaded	×				
	New	tax registration information <b>O</b> Details mismatch					
	TA	X registration number (TRN)	111111111111103				
	Le	gal full name (English)	INVESTMENT L -L				
	ot	ther group members	-C PROPERTIES LLC				
	Ist	suing date	22 July 2023				
		You may proceed with this request despite the process request and take the appropriate actions after its due o		ie			