

Account No.

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Date:

Drawer / Consignor (Name and Address): Fax No.: _____ Tel No.: _____	Present the documents through:
Drawee / Consignee (Name and Address): Fax No.: _____ Tel No.: _____	Please mark Number of Documents Attached: Drafts _____ Non-Negotiable Bills of Lading _____ Commercial Invoice _____ Other Documents: _____ Certificate of Origin _____ Packing / Weight List _____ Insurance Policy / Certificate _____ Air Waybill _____ Signed Bills of Lading _____
CCY & Amount :	
Tenor of Bill of Exchange: Sight _____ Days after Others (specify)	Insurance Coverage: No _____ Yes _____ If yes, copy of Insurance policy required.
INSTRUCTIONS Please follow as marked: Release Documents against Payment Drawee's Acceptance of Drafts Drawee's Promissory Notes Non-Payment and/or Non-Acceptance By Swift By Airmail ACCEPTANCE/PAYMENT may/may not await arrival of carrying vessel If Unpaid/Unaccepted, store and insure Goods	Collect overseas charges from the Drawee Your charges are for Our Account _____ Drawee _____ Collection charges if refused Waive _____ Do Not Waive _____ Non-Payment and/or Non-Acceptance Protest _____ Do Not Protest _____ <i>NOTE: If no instructions are given regarding protest the Bank will assume that protest is not required.</i>
Brief description of Goods:	Other Instructions:
Proceeds Disposal Please follow as marked: Credit our Account No. Pay us by Manager's Cheque.	
Indemnity For Documentary Bills Under Collection: I/We request you to forward the document(s) listed above on collection basis and credit the proceeds upon realization to my/our account after deduction of all charges. I/We agree that the Bank acts only as my/our collecting agent and assumes no responsibility for realization of such items and in not liable for any loss, damage or delay however caused. I/We hereby agree that the above - mentioned collection documents will be handled in terms of International Chamber of Commerce Publication No. 522 Uniform Rules for Collections (1995 Revision). I/We hereby agree to pay an amount in respect of any applicable Value Added Tax or any other similar sales tax (VAT).	
Yours faithfully, Duly authorized for and behalf of	<div style="border: 1px solid black; width: 100px; height: 40px; margin: 0 auto;"></div> Signature Verified For Bank Use Only