الإمارات الإسلامي
EMIRATES ISLAMIC

Service Request Form

Branch _____

Date D D M M Y Y Y Y

The Manager,
Emirates Islamic Bank PJSC (Emirates Islamic)

Please provide me/us with the following services and consider this as an authority to debit my/our account for all the related charges where applicable.

Account Title _____

Customer Number | | | | | | | | | Account Number | | | | | | | | | | | | | |

Statement Related Request

Duplicate Statement	
☐ Issue a Duplicate Statement of Account for the period	From D D M M Y Y Y Y To D D M M Y Y Y Y
Mode of Statement	
☐ Change the Statement Frequency	☐ Monthly ☐ Quarterly ☐ Yearly
☐ Subscribe to e-Statement (on registered email address)	☐ Subscribe to Paper Statement ☐ Unsubscribe to E-Statement
☐ Subscribe to SMS Service	☐ Unsubscribe to SMS Service
Hold Mail Request	☐ Yes ☐ No

Letter Request[1]

☐ Account Balance Confirmation	Addressed to:
☐ No Liability/Clearance Certificate	Addressed to:
☐ Liability Certificate	Addressed to:
☐ Reference/Introduction Letter	Addressed to:
☐ Balance Confirmation Letter for Retiree Visa*	Addressed to:
☐ Balance Confirmation Letter for Golden Visa*	Addressed to:

*I understand and agree one of the conditions for the Retirement or Golden Visa is that the Fixed Deposit for a period of 3 or 2 years.
It cannot be withdrawn prior to maturity date or without an approval from General Directorate of Residency and Foreigners Affairs (GDRFA).
3 years - Retirement Visa / 2 years - Golden Visa.

Debit Card Related Request

☐ Issuance of Debit Card	☐ New (Not issued earlier)
☐ Replacement of Debit Card	Reason: _____ Card Number
☐ Linking of Accounts on Debit Card	Primary Account Number Secondary Account Number

☐ Cheque Book Request**

Number of Cheque Books required _____

Update Profile

☐ Update details as per attached copy of	☐ Passport ☐ Visa ☐ Emirates ID ☐ Trade License
☐ Update Name as per Passport	

Declaration

I/We understand that the requested documents will be ready within two to seven working days from the above date. I/We further understand that my/our account will be debited with the related charges including, but not limited to, an amount charged in respect of any applicable Value Added Tax or any other similar sales tax (VAT) regardless of collection and the document(s) will be destroyed if not collected within two weeks from the above date. I/We agree that the services requested will be governed by the Bank's General Terms and Conditions and the Bank's Schedule of Charges.

**For third party delivery, separate authorisation providing ID details of the authorised recipient to be provided by the customer. Destruction of uncollected Cheque Book(s) through the branch or regular mail/express courier service shall be in accordance with the Bank's prevailing rules and tariffs. Upon receiving the Cheque Book(s) from the branch or through the mail/courier service, you are requested to count the Cheque leaves immediately to ensure that no Cheque leaf is missing or duplicated in the Cheque Book. Please contact your branch immediately if any Cheque leaf is missing or duplicated in the Cheque Book.

[1]Providing offer letter from other bank is not a requirement for issuing the liability letter by the Bank. If the Customer wishes to receive counter offer to stay with Emirates Islamic, he/she can voluntarily provide details of the offer from such other bank.

The simulation report signed by the customer is subject to further change due to the daily profit accruals and any further deferments post the date of simulation report.

Customer's Signature(s) Customer's Signature(s) (on acknowledgement, if applicable)

Office Use Only

Request Received by	Signature Verified by	Input by	Authorised by
D D M M Y Y Y Y	From D D M M Y Y Y Y To D D M M Y Y Y Y		

Note: Issuance of Liability letter takes from 30 to 45 working days.

Transactions are Governed by the Bank's General Terms and Conditions.

Emirates Islamic Bank (P.J.S.C.) is licensed by the Central Bank of the UAE.